

Confidential Application for Lease or Rent

Return form to: Hart Rentals

126 S. Franklin Street

Madison, WI 53703

608.251.3173 (office) 608.251.3577 (fax)

For Office Use Only

Date: _____

Property: _____

Apt. No. _____ Rent: \$ _____

Agent: _____

Please complete all requested information on this form. Thank you for your interest in our apartments.

Date of Application: _____ Desired Date of Occupancy: _____

City: _____ Type of Apt. Wanted (No. of Bedrooms, etc.): _____ Specific Property: _____

PERSONAL INFORMATION

APPLICANT'S FULL NAME _____ Date of Birth: _____

Telephone #: _____ Social Security No. _____ Driver's License No./State _____

CO-APPLICANT'S FULL NAME _____ Date of Birth: _____

Social Security No. _____ Driver's License No./State _____ Relationship: _____

Full Names of All Other Residents	Relationship to You	Date of Birth

RESIDENCE HISTORY

PRESENT ADDRESS: _____ Date Started Renting _____

Present Landlord or Mortgage Co. _____ Telephone No. _____

Monthly Payment \$ _____ Reason for Moving _____

PREVIOUS ADDRESS: _____

Dates From: _____ To: _____

Previous Landlord or Mortgage Co. _____ Telephone No. _____

Monthly Payment \$ _____ Reason for Moving _____

EMPLOYMENT INFORMATION

PRESENT EMPLOYER: _____ Dates From: _____ To: _____

Employer's Address: _____ Telephone No. _____

Position _____ Supervisor _____ Gross Monthly Salary \$ _____

PREVIOUS EMPLOYER: _____ Dates From: _____ To: _____

Employer's Address: _____ Telephone No. _____

Position _____ Supervisor _____

CO-APPLICANT'S EMPLOYER: _____ Dates From: _____ To: _____

Employer's Address: _____ Telephone No. _____

Position _____ Supervisor _____ Gross Monthly Salary \$ _____

BANKING AND CREDIT REFERENCES

BANK NAME & BRANCH _____ Telephone No. _____

Checking Acct. No. _____ Savings Acct. No. _____

Loan Acct. No. _____ Monthly Payment \$ _____

CREDIT/PERSONAL REFERENCE _____ Telephone No. _____

Address: _____

CREDIT/PERSONAL REFERENCE _____ Telephone No. _____

Address: _____

OTHER INFORMATION

TOTAL NUMBER OF VEHICLES: _____ Do You Require Parking? _____ Street or Offstreet? _____
(Additional charge may be applicable for offstreet parking)

Make/Model _____ Year _____ Color _____ Tag No. / State _____

Make/Model _____ Year _____ Color _____ Tag No. / State _____

Other Car, Motorcycle, etc. _____

TOTAL GROSS MONTHLY HOUSEHOLD INCOME \$ _____

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc) who we could contact for confirmation. You do Not have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Telephone No. _____

Amount \$ _____ Per _____ Source _____ Telephone No. _____

Comments: _____

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent? ____ Yes ____ No
Been evicted or asked to move out? ____ Yes ____ No Broken a Rental Agreement or Lease? ____ Yes ____ No
Been sued for damage to rental property? ____ Yes ____ No Declared Bankruptcy? ____ Yes ____ No
Ever been convicted of a felony? ____ Yes ____ No If so, in what State _____

IN CASE OF PERSONAL EMERGENCY NOTIFY: _____ Relationship _____

Address _____ Home Phone _____ Work Phone _____

I hereby am applying for an apartment with Hart Rentals and certify that this information is correct. I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report and criminal record, the results of which may result in rejection of my application, and which may appear as an inquiry on my file.

APPLICANT'S SIGNATURE: _____

CO-APPLICANT'S SIGNATURE: _____

DATE SIGNED: _____

FOR OFFICE USE ONLY – DO NOT WRITE BELOW

Date Application Received: _____ Received By: _____

REFERENCE VERIFICATION	REMARKS
<input type="checkbox"/> Present Landlord	
<input type="checkbox"/> Previous Landlord	
<input type="checkbox"/> Employment	
<input type="checkbox"/> Bank	
<input type="checkbox"/> References	
<input type="checkbox"/> Other	

This application is ____ Approved ____ Not Approved Date: _____ By: _____
Apartment Address: _____ Assigned to Apt No. _____ Rent \$ _____ Additional Fees: _____ Parking _____ Utilities _____ Applicant Notified By: _____ Anticipated Move-In Date: _____
Denied/Reasons: _____

AUTHORIZATION FOR RELEASE OF INFORMATION

To: _____

Fax#: _____ Phone#: _____

I/We _____ hereby authorize release of any information requested by Hart Rentals, Hart-to-Hart Rentals, or Cotton Mill Exchange regarding my/our income, employment, landlord and personal references, criminal and credit reporting.

Applicant/Resident Signature

Date

Applicant/Resident Signature

Date

Applicant/Resident Signature

Date